

## Wedding Ceremony Agreement and Contract

This Agreement, dated \_\_\_\_\_ by and between The Reverend David Heady, MDiv, (hereinafter called the Officiant) and \_\_\_\_\_ and \_\_\_\_\_ (hereinafter called the couple) agree as follows:

1. The Officiant shall perform a custom marriage ceremony for the couple on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ (time of day) and at \_\_\_\_\_ (facility) located at \_\_\_\_\_.
2. The Officiant warrants that he is a professional Officiant, recognized as a legally ordained minister, fully qualified to officiate wedding ceremonies in the state of Indiana.
3. The Officiant will provide the following services for the fee of \$350.00 under the terms of this agreement. All additional services as listed below are discretionary to the couple and must be agreed to and are due prior to the service.
4. The Officiant will work with the couple by e-mail, telephone or in person for no more than an hour to allow them to prepare or chose their custom service. Officiant has sample services available for the couple or the couple may chose to create or use one of their own choosing. The Officiant reserves the right to refuse any service that he is not comfortable performing, at which time a full refund would be made to the couple. Additional time spent preparing a more customized service or doing pre-marital counseling will be billed at the rate of \$50 per hour.
5. The Officiant shall arrive at the wedding location approximately 15 to 30 minutes prior to the time of the scheduled service.
  - a. Officiant is prepared to dress in the manner that suits the style of your wedding, provided it allows him to present a dignified image in keeping with the character of the rite of matrimony. He has vestments and a collar he can wear, if you desire that level of formality.
  - b. Service includes travel within fifty miles of Fishers, IN; a half an hour rehearsal before the ceremony (longer rehearsals and rehearsals scheduled on a different date are extra and billed at \$50 per hour); the ceremony itself (Maximum half hour of actual ceremony time) and time needed for post-ceremonial photography. (maximum ½ hour photo time)
  - c. Attendance at pre and post wedding activities for blessings and prayer are available at an additional hourly fee and at the availability of Reverend Heady.
6. In the event that the officiant is unable to perform the couple's wedding ceremony due to illness, hospitalization, accidents, transportation breakdown or other unforeseeable causes, he will make every possible attempt to notify the couple and arrange for a suitable substitute officiant. In such an event all monies paid by the couple to the officiant will be returned but the couple hereby agrees that the officiant will NOT be held liable for any damages (including punitive) due to the non-performance of the ceremony or function.
7. The Officiant gives permission to the couple to use his likeness in any photographs, videos or other recording media in any manner for any purpose they wish. In consideration for these services, the couple agrees as follows:
  - a. The couple understands that they must obtain a marriage license at the appropriate jurisdiction for which the ceremony will be performed and shall provide such marriage License to the Officiant to review and execute on the day of the ceremony. The Officiant cannot and will not perform a marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony.

- b. Following the ceremony, the couple, witnesses, and the Officiant will sign the official marriage certificate. The responsibility for filing this certificate with the county recorder's office is solely that of the couple. The Officiant is in no way legally obligated or liable for damages if the certificate is not filed in a timely or appropriate fashion by the couple.
- c. This agreement is valid for the wedding service for the place and date stated above and any change to time, place or date must be agreed to ahead of time by the Officiant and may be subject to additional fees. The couple realizes that the Officiant performs other ceremonies for other couples and that excessive lateness or change of time can create a serious conflict in the Officiant's schedule. If the couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony, and shall in no way be held responsible or liable in any manner for such non-performance.
- d. The couple agrees to pay the Officiant the ceremony performance fee of \$350.00 as listed above plus any additional agreed upon services or unusual travel expenses not listed above. To reserve the date, a non-refundable retainer fee of \$100 shall be remitted with this signed agreement. The remaining balance is due no later than the day of the ceremony.
- e. Fees are based upon the amount of service time agreed upon above. If the service or rehearsal go beyond the specified times, the couple agrees to pay the Officiant \$50 per hour for all additional time. These fees are due and payable prior to the signing of the marriage license.
- f. The couple accepts responsibility for purchasing items needed to perform the ceremony (i.e. unity candles, wine, roses, etc.) unless previously stated.

This agreement and any attachments constitute the entire agreement between the parties and may not be modified except in writing signed by both parties. No other representation or promises have been made except those that are set out in this agreement. If any part of this agreement is adjudged to be invalid, illegal, or unenforceable, the remaining parts shall not be affected and shall remain in full force and effect.

IN WITNESS HERE, the undersigned have executed this Wedding Ceremony Agreement as of the date stated above.

Bride to be \_\_\_\_\_ Date \_\_\_\_\_  
 Address City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell \_\_\_\_\_

Groom to be \_\_\_\_\_ Date \_\_\_\_\_  
 Address City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell \_\_\_\_\_

Officiant \_\_\_\_\_ Date \_\_\_\_\_